GOVERNMENT OF ODISHA HIGHER EDUCATION DEPARTMENT

No. HE-SLR-PLAN-0001-2024 6640

/HE, Dated 17.02.2024.

From:

Smt. Prativa Sahu, OAS (S),

Joint Secretary to Government.

To:

All Departments of Government/

All State Universities/All Colleges

Sub: - Scheme Guidelines of "NUA-O Scholarship".

Madam/Sir,

The undersigned is directed to say that a copy of the Guidelines for selection of students for award of scholarships under "NUA-O Scholarship" scheme under Higher Education Department is hereby circulated for general dissemination and necessary action.

All the Universities are requested to circulate the Guidelines among the educational institutions affiliated with them.

Yours faithfully,

Joint Secretary to Government

Memo. No. 6641 /HE Dated: 17.02.2024.

Copy along with the copy of the Guidelines of "NUA-O Scholarship" forwarded to the P.S. to Hon'ble Minister, Higher Education / P.S. to Commissioner-cum-Secretary to Government, Higher Education Department, Odisha, for information of the Hon'ble Minister and the Commissioner-cum-Secretary respectively.

Joint Secretary to Government

Memo. No. 6642 /HE Dated:17.02.2024

Copy along with the copy of the Guidelines of "NUA-O Scholarship" forwarded to the Director of Higher Education, Odisha, Bhubaneswar / General Manager (Admin), OCAC / All the Regional Directors of Education for information and necessary action.

Joint Secretary to Government

Memo. No. 6643 /HE Dated: 17 02 2024

Copy along with the soft copy of the Guidelines of "NUA-O Scholarship" forwarded to the Program Manager, CSM Technology Pvt. Ltd., 6th Floor, OCAC Tower, Acharya Vihar, Bhubaneswar-751013 with a request to float the 'Guidelines' in the State Scholarship Portal.

They are requested to make necessary modification in the Odisha State Scholarship Portal as per the guidelines.

Joint Secretary to Government

Memo. No. 6644 /HE Dated:/7.02.2024

Copy along with the soft copy of the Guidelines of "NUA-O Scholarship" forwarded to all the Officers of Higher Education Department for information.

Joint Secretary to Government

NUA-O SCHOLARSHIP SCHEME GUIDELINES

1. Introduction

The Government of Odisha is dedicated to advancing quality and inclusive higher education opportunities throughout the state. In line with this commitment, various scholarship programs, financial aid initiatives, and interest subsidy schemes have been implemented. However, it has become evident that targeted intervention is necessary to provide inclusive financial assistance to students who have been left out. This particularly pertains to students enrolled in regular Degree and Post Graduate programs within government and government-aided institutions, as well as aided Sanskrit Colleges, including private colleges (unaided), who are admitted through the Student Academic Management System (SAMS) under the Higher Education Department.

The objective behind extending the financial aid for higher education in the form of scholarship to all categories of colleges is to propel the Odisha towards the forefront of higher education by ensuring universal coverage. This strategic step aims to not only uplift current generations but also empower youth, thus fostering the overall progress of the state. In alignment with the vision of Nabin Odisha, this initiative endeavours to foster a more inclusive and equitable educational landscape where every student, regardless of their background, has equal opportunities to pursue their academic aspirations and contribute meaningfully to the state's development agenda.

2. Objective

The primary aim of this scheme is to extend universal financial assistance to students enrolled in various institutions, including Government, Non-Government Aided Institutions, aided Sanskrit Colleges, along with unaided colleges admitted through SAMS under the Higher Education Department's administration. By providing support to all eligible

students pursuing higher education, the scheme endeavours to foster inclusivity, diminish dropout rates, and elevate the Gross Enrolment Ratio (GER) in the State.

This objective underscores the government's dedication to ensuring equitable access to education for all, recognizing the enduring societal benefits of bolstering higher education for regional development and economic advancement. The inclusive approach of including all categories of colleges under Higher Education Department in the scholarship scheme is pivotal in fostering universal access to higher education. This strategic decision not only promotes equality but also nurtures a cohort of empowered and skilled individuals.

3. Financial Aid Amount

- a. Eligible students enrolled in undergraduate (UG) or postgraduate (PG) programs at recognized Higher Education Institutions (HEIs) will receive an annual scholarship.
- b. Every eligible male student will be granted Rs. 9,000/- per year, while every eligible female student will receive Rs. 10,000/- per year who meet eligibility criteria and maintain continuous enrolment and attendance.
- c. However, in the case of students belonging to the SC/ST community and children of construction workers, this scholarship will be Rs. 10,000/- for male students and Rs. 11,000/- for female over and above their entitlement under any other Central/ State scholarship scheme except KALIA scheme for professional and technical courses.
- d. The disbursement of the scholarship will occur once a year.

4. Eligibility Criteria

- a. Residency Requirement: Applicants must be permanent residents of Odisha.
- b. Educational Requirement: Students must have enrolled and regularly attending classes in any regular UG or PG course in State Universities, Government, non-government aided colleges, aided

Sanskrit colleges and unaided private colleges taking admissions through SAMS under the Higher Education Department's jurisdiction.

c. Admission through SAMS Portal: In order to be eligible for the scholarship, admission in eligible courses is to be undertaken through SAMS only. However, since admissions are already over for the current academic year, as an exception, this condition will be relaxed for the current financial year i.e. for 2023-24 in case of all colleges except unaided private colleges taking admissions through SAMS.

5. Ineligible Courses and Criteria

- a. Students enrolled in open universities or pursuing higher education through distance learning or correspondence courses, or undertaking self-financed courses under PPP mode, are ineligible to avail of scholarships under this scheme.
- b. Students currently receiving scholarships KALIA scheme for professional and technical courses will not be entitled.
- c. Students failing to obtain validation from their respective Principal or Educational institution are ineligible
- d. Any other categories specified by the Government from time to time will also be ineligible.

6. Auto-Exclusion Criteria

Students falling under the following categories will be automatically excluded from the scholarship scheme:

- a. Students whose either of the parents is paying tax or liable to pay income tax.
- b. Students whose either of the parents is employed under regular establishments of the Central/State Government/ PSUs /Government Aided Institutions/ Autonomous Bodies or receiving grants as part of their direct pay or through block grants from any aided educational institution.

7. Period Of Scholarship

The scholarship is applicable for a maximum duration of three years for UG courses and two years for PG courses. One student can avail this scholarship only once for UG and once for PG only.

8. Duration and Scope of Scholarship

Eligible recipients in the first year of admission will receive the scholarship for the complete duration of their courses. For subsequent years, students will be eligible for the remaining years of the course. For example, if a +3 Arts student was admitted in the academic year 2022-23, they will be entitled to the scholarship for the 2nd and 3rd years only. Claims for arrears or backlogs from previous years will not be entertained.

9. <u>Modalities for Scheme Implementation</u>

- a. The State Government has established a common digital interface accessible via https://scholarship.odisha.gov.in (State Scholarship Portal) to serve as a one-stop portal for processing applications from eligible students across various scholarship schemes. Similarly, the SAMS portal automates the admission process for the first year of UG/PG courses.
- b. Eligible students will access benefits through the Common State Scholarship portal at https://scholarship.odisha.gov.in.
- c. Disbursement will be made through Direct Benefit Transfer (DBT) into students' Savings Bank Accounts using the Integrated Financial Management System (IFMS).
- d. Students/parents must submit a self-declaration form confirming eligibility and not within the exclusion criteria as stated above.
- e. A potential list of beneficiaries will be compiled from students data who have not received KALIA scholarship, utilizing admission data sourced from the SAMS portal, and cross-referencing it with data of

- students benefiting from KALIA scholarship available on the scholarship portal.
- f. The compiled list of potential beneficiaries will be uploaded onto the Odisha Scholarship Portal, from where it will be transmitted to institutions for validation.
- g. The potential beneficiary list is to be downloaded by the institution and publish in the notice board of the college for wider circulation of information and wide coverage.
- h. If any student's name is not included in the list of potential beneficiaries, they may apply through the scholarship portal after completing the registration process and submitting the required documents.
- i. If admission in any course under regular mode or self-finance mode (other than self-finance on PPP mode) in these institutions are not done through the SAMS portal, in that case, students may submit an application online through the scholarship portal by registration and creating a personal id after submitting the required necessary documents to establish identity and eligibility. In such a case, institution has to check the eligibility along with the identity.
- j. Institutions will verify student data, ensure their continued enrolment and attendance in the college, and verify bank details before submitting validated applications to the Higher Education Department via the State Scholarship Portal.
- k. Eligibility will be evaluated through self-declaration following the outlined process below.

10. Self-Declaration by Students

a. To avail of the scholarship, students must make a self-declaration regarding residing in Odisha, the continuation of studies in the college mentioned, not availing scholarships from KALIA scheme for professional and technical courses, or non-coverage under autoexclusion criteria.

- b. The self-declaration must be submitted in the prescribed format (Annexure-A/B) available at the institution level, duly filled and signed as per the instructions below.
- c. Students above 18 years old must submit self-declarations using Form A. For students below 18, a declaration from their parents/guardians using Form B is required.
- d. If any clause of the above said forms are not applicable in case of any category of students, then students may write in the said declaration that the clause is not applicable on them.
- e. The declaration must include:
 - Permanent residing of Odisha.
 - Residence particulars such as district, block, address, college name, etc.,
 - Adhaar and mobile number,
 - Bank account details: The applicant's bank account number and IFSC code. Students should ensure the accuracy of account details provided during admission in the SAMS portal through CAF and maintain the account in an operational condition. If the bank details in CAF do not belong to the student or are dormant or closed, students are advised to update them in the scholarship portal through the college by providing the correct information in the self-declaration form.
 - Declaration confirming eligibility conditions fulfilment and non-coverage under auto-exclusion criteria.
 - Declaration regarding none of the parents are income tax payee or liable to any tax.
 - Declaration regarding none of the parents are employed as regular establishments of the Central /State Government/ PSUs /Government Aided Institutions/ Autonomous Bodies

or receiving grants as part of their salary directly or through block grants from any educational institution.

- Continuation of studies and regular class attendance.
- f. Institutions must receive self-declaration forms from students and issue acknowledgements.
- g. Students/parents will be responsible for appropriate legal action if the self-declaration is found to be misleading/ erroneous.
- h. If the scholarship is availed through false self-declaration, the beneficiary will be subjected to appropriate legal action and recovery of paid scholarships.
- i. Based on student declaration information either in original or in duplicate received in person or through email or other digital modes, institutions must verify that the student has been admitted to their college and continuing classes regularly, and also validate other details, particularly bank account information.
- j. Thereafter the institution is required to update information in the portal as per self-declaration and forward applications to the Higher Education Department for scholarship disbursal through the portal itself.
- k. Validation by the institution and confirmation of eligibility through self-declaration, duly accepted by the institution, will be final. However, random application verifications will be conducted at the Higher Education Department to assess student eligibility.
- I. Once student eligibility is confirmed, scholarships will be disbursed by the Higher Education Department

11. <u>Disbursement Methodology</u>

Scholarship Disbursement Process:

i. Scholarship funds will be transferred to the Savings Bank Accounts of eligible beneficiaries as provided in the declaration, utilizing the Direct Benefit Transfer (DBT) mechanism in IFMS.

- ii. Disbursement will occur to the bank account mentioned in the CAF form provided in the SAMS portal during admission. In case of discrepancies such as closed or dormant accounts, students are required to update their bank account details in the scholarship portal.
- iii. Institutions will download one sanction certificate from the scholarship portal for each eligible student in whose favour a scholarship is sanctioned. These <u>Certificates will be distributed</u> <u>to students</u> through institution-organized functions to ensure widespread awareness about the scheme.

12. <u>Validation Timing</u>

Institutions will assess students' eligibility criteria by cross-referencing their declarations with the admission database. For second-year and third-year students, institutions will verify and certify re-admission status and regular attendance. Annually announced validation periods will be adhered to by institutions, ensuring compliance with specified deadlines.

13. <u>Creation of Awareness and Facilitation</u>

- a. An institutional-level nodal officer will ensure all students are adequately informed about the new scholarship scheme.
- b. The Head of the Institution will ensure proper awareness of the scheme among students and motivate them to submit their declarations on time.
- c. Information flexes will be prominently displayed within the institution to raise awareness among students.
- d. A student help desk for scholarships will be established to guide and assist students in making declarations.
- e. Details of the scholarship scheme will be shared with all students during student assemblies, and they will be advised to apply and submit the necessary documents.

- f. The Head of the institution will circulate one information sheet along with the list of potential beneficiaries regarding the scheme in each classroom and ensure all students are informed, obtaining their signatures as proof of information dissemination.
- g. Students will be provided with leaflets about the scheme.

14. Selection Process

- a. After receiving applications on the state scholarship portal, college authorities will evaluate them based on eligibility criteria.
- b. The screening committee will verify the authenticity of information in the declaration. Eligible applications will be forwarded to the Higher Education Department through the State Scholarship Portal.
- c. Trust in the authenticity of students' self-declarations is important. Students are relied upon to ensure the accuracy of their submissions. However, in instances of doubt, college authorities reserve the right to verify self-declarations. It is crucial to note that any submission of false information by any student will result in appropriate legal action, including the possibility of the student being required to refund the scholarship amount along with facing legal action.
- d. The department will conduct due diligence randomly, if required, to evaluate applications and sanction scholarships to eligible students.

15. Renewal Procedures for the Scholarship

- a. The scholarship will be renewable annually based on the student's academic continuity, regular attendance in the previous academic year, participation in college examinations, and continued eligibility.
- b. The system will facilitate renewal by transferring scholarship information to the educational institution for validation of the student's ongoing enrollment in subsequent years.

- c. Institutions must submit renewal applications through the State Scholarship portal, including the student's latest admission data from SAMS/ readmission data from the institution records and the previous year's attendance and examination appearance status.
- d. During the renewal process, students will be prompted for Aadhaar re-verification via a One-Time Password (OTP) sent to their registered mobile number.

16. Monitoring and Evaluation

- a. To ensure effective implementation and transparency, students will conduct an annual social audit.
- b. Each college will establish a student committee for the scholarship, overseen by the concerned RDE, comprising a minimum of 7 students. These committees will raise awareness and conduct social audits of the scheme. Regular capacity-building training for the student committee members should be conducted.
- c. Institutions will share a list of students in whose favor the scholarship has been sanctioned with the student committee for eligibility assessment.
- d. Concerned RDEs will review the social audit findings and address identified issues to ensure successful scheme implementation.

Scholarship recipients may be required to attend periodic reviews to assess their academic progress.

17. The Higher Education Department reserves the right to make necessary changes and amendment in the order to make the scheme more inclusive and for effective implementation.

By order of Governor,

Commissioner-cum Secretary, Higher Education Department, Govt of Odisha

<u>ଛାତ୍ର / ଛାତ୍ରୀଙ୍କ ଦ୍ୱାରା ଘୋଷଶାନାମା</u> ANNEXURE- A (କ)

(As mandate in NUA-O scholarship scheme) (ଯଦି ଛାତ୍ର/ ଛାତ୍ରୀଙ୍କ ବୟସ ୧୮ ବର୍ଷରୁ ଉର୍ଦ୍ଧ ହୋଇଥାଏ)

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ଅଭିଭାବକଙ୍କ ଦ୍ୱାରା ଘୋଷଣାନାମା ANNEXURE- B (ଖ)

(As mandate in NUA-O scholarship scheme) (ଯଦି ଛାତ୍ର/ ଛାତ୍ରୀଙ୍କ ବୟସ ୧୮ ବର୍ଷରୁ କମ ହୋଇଥାଏ)

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ଏତତ୍ ଦ୍ୱାରା ମୁଁ ଶ୍ରୀ/ଶ୍ରୀମତୀ ବୟସ, ଆଧାର ନ° ଘୋଷଣା କରୁଛି ଯେ,	, ପିତା /ସ୍ୱାମୀ, ଠିକଣା,
୧) ମୁଁ ଓଡିଶାର ସ୍ଥାୟୀ ବାସିନ୍ଦା ଅଟେ ।	
୨) ମୋର ପୁତ୍ର/ ପୁତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡ ନ° ବର୍ତ୍ତମାନ	ଚାଙ୍କର ବୟସ, ଆଧାଚ
ମହାବଦ୍ୟାଳୟ/ ବଶ୍ୱବଦ୍ୟାଳୟର	ମ୍ମାତକ/ ସ୍ନାତୋକଭର ଶ୍ରେଣୀରବର୍ଷର ଛାତ୍ର / ାହାବିଦ୍ୟାଳୟ /ବିଶ୍ୱବିଦ୍ୟାଳୟରେ ନିୟମିତ ଭାବରେ ପାଠ୍ୟକ୍ରମ ଜାରି
୩) ମୁଁ କୌଣସି ସରକାରୀ/ ସାଧାରଣ ଉଦ୍ୟୋଗ (PSU)/ Sc ଭୁକ୍ତ ନୁହେଁ ବା ସରକାରୀ ଅନୁଦାନ ପ୍ରାପ୍ତ ଶିକ୍ଷାନୁଷ୍ଠାନରୁ ଦ	ocieties/ Corporation/ Govt. Agencies ରେ ସ୍ଥାୟୀ ଚାକି ରି ରମା ପାଇଁ ଅନୁଦାନ ପାଉନାହିଁ ।
୪) ମୋର ବର୍ଷିକ ଆୟ/ ମୋ ପତ୍ନୀଙ୍କ/ ସ୍ୱାମୀଙ୍କ ଆୟ, ସରକାର	ନ୍ଦଳ ଦ୍ୱାରା ପ୍ରଣୀତ ଆୟକର ପରିସର ଭୁକ୍ତ ନୁହେଁ ।
୫) ମୋର ପୁତ୍ର/ ପୁତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡ ସରକାରଙ୍କ ଦ୍ୱାରା କାଳିଆ (କରୁନହିଁ ।	ଯୋଜନାରେ ବୈଷୟିକ ଓ ବୃତ୍ତିଗତ କୋର୍ସ ପାଈଁ ଛାତ୍ରବୃତ୍ତି ଉପଲବ୍ଧ
ଧ୍ରୀ/ ୱାଡିଙ୍କ Bank Account No. ଟ IFSC Code Branch Nam	on Application Form ରେ ଦିଆଯାଇଥିବା ମୋର ପୁତ୍ର/ ପୁତ୍ରୀ/ , Bank Name neମୋର ପୁତ୍ର / ପୁତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡଙ୍କ ନିଜସ୍ୱ ତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡଙ୍କ ଛାତ୍ରବୃତ୍ତି ସେହି ଖାତାରେ ପ୍ରଦାନ କରାଯାଉ ।
.	ଥଥବା
ଖ) ମୋ ପୁତ୍ର / ପୁତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡକ ନାମଲେଖା ସମୟରେ S କରିଥିବା Bank Account ଟି ସଂଶୋଧନ କରି ନିମ୍ନଲି Bank Account Number: Name of the Bank: Name of the Branch: Name of the Account Holder: IFSC Code:	AMS ପୋର୍ଟାଲ ର Common Application Form ରେ ପ୍ରଦାନ ଖିତ Account ରେ ଛାତ୍ରବୃତ୍ତି ପ୍ରଦାନ କରାଯାଉ :
%	

' ତ	।ପରୋକ୍ତ ଘୋଷଣାନାମ। ହେ	ମା ଦ୍ୱାରା ସଠିକ ଭାବେ	ଦ ଦିଆଯାଇଅଛି ଏବଂ ଏଥିପାଇଁ ମୁଁ ଉତ୍ତରଙ	ଧୟୀ ଅଟେ । ଯହ			
ପରବର୍ତ୍ତୀ ସମୟରେ ପ୍ରଦାନ କରିଥିବା ତଥ୍ୟ ଭୁଲ ପ୍ରମାଣିତ ହୁଏ ତେବେ, ମୋ ବିରୁଦ୍ଧରେ ଆଇନ ଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ <u>ଚ</u>							
କରାଯାଇ	ପାରିବ ଏବଂ ମୋର ପୁତ୍ର / ୧	ପୁତ୍ରୀ/ ସ୍ତ୍ରୀ/ ୱାର୍ଡ ପାଇଥ	୍ବା ଛା <u>ତ୍</u> ରବୃତ୍ତି ଫେରସ୍ତ କରିବ ।				
ପିତାଙ୍କ/ ମ	llତାଙ୍କ/ ସ୍ୱାମୀଙ୍କ/ ଅଭିଭାବକ	ନଙ୍କ ସ୍ୱାକ୍ଷର :	ସାକ୍ଷୀଙ୍କ ସ୍ୱାକ୍ଷର:				
ତାରିଖ:			ଥ୍ଡାନ:				
		For Offici	al Use at HEI				
ମୁଁ ଘୋଷଣ ସୂଚନା ଅପ	। କରୁଛି ଯେ ଉପରୋକ୍ତ ପି ଡେଟ କରାଯାଇଛି	ìତାଙ୍କ/ ମାତାଙ୍କ/ ସ୍ୱାମ ⁻	ଙ୍କ/ ଅଭିଭାବକଙ୍କ ଘୋଷଣା ଉପରେ ଆଧାର	କରି ପୋର୍ଟାଲ ରେ			
ଯାଞ୍ଚକାରୀଙ୍କ	ନ ଦସ୍ତଖତ:		ନୋଡାଲ ଅଫିସରଙ୍କ ଦସ୍ତଖତ:				
ତାରିଖ:			ତାରିଖ:				
E							
ଜିଲ୍ଲା		Acknowledge	ment Receipt				
^{ଜୀୟା} ମହାବିଦ୍ୟାଳଃ	ବ୍ଲକ/ULB ୟ ନାମ -	<u>S</u>	. No				
ରାତ୍ର / ଛାତ୍ରୀ			ପାଠ୍ୟକ୍ରମ ଓ ବର୍ଷ- ରୋଲ ନଂ-				
		/ରାଠୀତ ପୋଷ୍ଟସ୍ଥାଦ୍ୟ	୦୭୯m ନ" - ୩ ମହାବିଦ୍ୟାଳୟ /ବିଶ୍ୱବିଦ୍ୟାଳୟରେ ଦାଖଲ	2010 5			