OFFICE OF THE PRINCIPAL S.D. WOMEN'S COLLEGE, RAJGANGPUR INDUCTION PROGRAMME FOR FRESHERS

No	Date

Induction Programme for the fresher's (+3 Arts/Science) will be organized on 31.08.23 in our campus as per the following schedule. Members of the staff are requested to conduct the programme at 11 am and brief the students.

ROOM NO	CLASS	TIME		ROLL NO	NAME OF THE FACULTY
NB -4	ARTS	10.00 A.M T 11.00 A.M	O	001 – 140 +3 Arts	 Mr. S K Panda Dr. (Mrs.) S Kindo Mrs. S Ekka Ms. A Lakra Mrs. R A Begum
NB – 4	Arts / Sc.	11.00 am 12.00 Noon	to	141 to 220 & Sc. 001 – 025	1. Ms. S S Rout

BRIEF GUIDELINES

- 1. Welcome Address by the staff
- 2. Self introduction Name Percentage board Aim
- 3. Awareness about syllabus its pattern, mark distribution, internal –external, Hons(DSC) GE (1&2) college website: www.sdwcrgp.ac.in
- 4. Introduction to Mentoring system & Role of a mentor : Any kind of problem regarding academic and non-academic activities
- 5. Creation of ABC ID mandatory
- 6. Enrollment in Sambalpur University
- 7. Library facility and process of issue and return
- 8. Environment friendly and energy efficiency institution, About Policy implication of Environment and Energy
- 9. Identity card will be issued within one months
- 10. Social Media: face book (ID Sarbati Devi) INSTAGRAM (ID @sdwcrgp) Students must be active in three whatsapp Group College, Mentor & dept.
- 11. Attendance system: Biometric entry exit, 75% attendance
- 12. Seminar & other dept. activities must be carried on.
- 13. There will be continuous evaluation process for students.
- 14. YOGA/NCC/NSS/SPORTS/ RED CROSS FACILITIES are available in our college.
- 15. Parent teacher meeting twice in a year to aware the progress of their ward.
- 16. Grievance Redressal cell, Anti ragging cell, Suggestion box is there.



