



## **SARBATI DEVI WOMEN'S COLLEGE, RAJGANGPUR**

SUNDARGARH, ODISHA, INDIA – 770017

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## **RESEARCH POLICY**

Sarbati Devi Women's College, Rajgangpur is committed to provide research culture in the institution. The Research Policy of the Institution provides standard norms for conducting research in an effective and safe manner. This policy shall apply to all the research and related activities of the college.

### **❖ Aim**

#### **The Policy aims**

- To contribute capacity building by encouraging the scientific temper and research aptitude of the faculty and students.
- To provide guideline for conducting and publication of research work.
- To provide essential infrastructure support for the research work
- To realize the vision and missions of the college for contributing to national development

### **❖ Scope**

#### **The Policy shall apply to**

- All the faculty members (temporary or permanent) who wish to pursue research
- All the staff appointed as part of Research Projects.
- All the students who are engaged in research as part of their curriculum
- All academic and administrative departments of the college

### **❖ Objectives**

#### **Objectives of the Policy are**

- To encourage faculty to apply for recognition as research guides.
- To promote interdisciplinary research

- To provide research facilities in terms of laboratory equipments, research journals, internet facility etc. required by the faculty members and students.
- To organize workshops/training programmes to promote research culture
- To encourage faculty to undertake research by collaborating with other research organizations/ industry.
- To encourage faculty/students to take major and minor research projects from organizations such as UGC, DST, DBT Odisha Higher Education Council and other funding agencies.
- To encourage and facilitate the publication of the research works in reputed academic International/National journals.
- To facilitate the presentation of the research work through academic eventd such as workshops/seminars/conferences.
- To take initiative for granting study leave, sabbatical leave, duty leave, seed money etc. to deserving faculty members for advanced research
- To facilitate community oriented research initiatives and to transfer the research findings for the social and economic development of the community

#### ❖ **Composition of Research Committee**

Principal- Chairperson

Academic Bursar- Coordinator

Three Teachers- Members

Two student representatives- Members

#### ❖ **Functions of Research Committee**

The functions of research committee will be as follows:

- Prepare a college research agenda with relative priorities
- Encourage the faculty to undertake research by collaborating with other research organizations/ industry
- Encourage faculty members and students to participate in seminars/conferences and present their research.
- Encourage Teachers/ researcher's doing research and publish their research only in peer reviewed and UGC listed journals.
- Create and maintain a database of research work and research projects undertaken by the faculty and students.

#### ❖ **Ethics board**

Ethics board comprises of three senior faculty members of the college chaired by the Principal.

## CODE OF ETHICS

Ethics and honesty are the two important components of teaching and research. Plagiarism, Piracy, Personating, Fabrication such type of research misconduct will affect healthy academic environment of the institution and society as a whole, It will anguish the reputation of individual and institute.

### Prohibited conduct-

Faculty and students enrolled in academic/research programmes are subjected to this conduct.

- Cheating, fabrication, facilitating dishonesty and plagiarism are subject to violation of code of ethics.
- Research projects should be carried out in line with established ethical standards.
- Every step of research project from formulating question to publication needs to be informed by ethics to ensure integrity of the Project.
- The deliberate exploitation of ideas from others without proper acknowledgement should be strictly avoided.
- Violation leads to disciplinary actions and restriction from academic- research program for a particular period.

### SELF HELP FUND:

Any outstanding Research Project taken by any permanent faculty fulfilling research criteria by UGC/State Govt. may be allowed as minor project work. Supervisor will allowed maximum of Rs 75000/- (Rupees Seventy five thousand) /Rs. 1,00,000/- ( Rupees One lakh) only respectively for humanities Commerce/Science after approval of Executive Committee from PGDDF. Fund will use for purchase of books and Lab equipments for the minor project.

*Bipin Choudhary*  
*Bh...*  
20/06/22  
Principal  
S.D. Women's College  
Rajgangpur, Sundargarh

1- Sasmitha Sinha.  
30.06.2022.

2- S. Kishor -

3- Smritirekha Nayak  
30.06.2022

4- B. Prudh  
30.06.22

5- *Shreef* 30.6.22