

## I. Executive Summary

Sarbati Devi Women's College was established in the year 1981 in a semi-urban industrial town of Rajgangpur in the densely tribal populated district of Sundargarh in the state of Odisha. The initial purpose was to provide opportunities for higher education for the poor and aspiring tribal girls with a vision to empower women in this underdeveloped region. The College is striving to fulfill its mission in the past 36 years. The College now offers undergraduate degree courses in both Arts (Pass & Hons since 1984-85) & Science Hons (from the session 2017-18). The College is affiliated to Sambalpur University which prescribes the curriculum and from the session 2016-17 it has implemented CBCS (Choice Based Credit System) as a part of the National Education Policy. Now all the pass subjects have been converted into Honours. The College offers Hons teaching in subjects like Economics, Education, Political Science, Odia, History, Home Science, Physics, Chemistry, Mathematics, Botany & Zoology.

**Vision:-** The vision of the College since its establishment is to empower the girls by providing higher education. Most of the girls reading in this College are from rural background and from the poor families and most of them are tribals. They are 1<sup>st</sup> generation learners. Their parents are mostly illiterate. Hence, the institution helps these deprived lots to bring them out of ignorance and darkness and lead them to a bright future.

**Mission:-** The College is situated in a tribal dominated area and most of the students are very poor in English. They mostly speak in local language. The mission of this institution is to improve speaking ability of the students in English so that they will prepare themselves to face different types of tests and interviews after graduation and will be able to make their livelihood.

**Type of the Institution:-** Sarbati Devi Women's College is an undergraduate College with two programmes i.e., B A Hons & B Sc Hons affiliated to Sambalpur University, Odisha.

### **Criterion wise Summary:**

#### **Curricular aspects:**

Sarbati Devi Women's College, Rajgangpur is affiliated to Sambalpur University and has two programmes i.e., B A Hons & B Sc Hons at the undergraduate level. But, previously there was Pass & Hons in B A only. There is no other course, either technical or management. There was Functional English course in this College, sponsored by U G C, but now it has been discontinued.

The curriculum of this College is prescribed, revised and up dated from time to time by Sambalpur University and the College has no role in the making of syllabus. The College offers Hons in Arts i.e., Education, Political Science, Economics, Odia, Home Science, History and Hons in Science i.e., Physics, Chemistry, Mathematics, Botany and Zoology. There are elective subjects like Environmental Studies, Communicative English etc under CBCS system implemented from the session 2016-17.

Being an Affiliated Institution, the College follows all the academic guidelines prescribed by Sambalpur University and Common Minimum Standard decided by Dept. of Higher Education, Govt. of Odisha. However, the College uses various methods for effective curriculum delivery like Monthly Tests, Tutorial & Proctorial Classes, Special ability classes, Parents-Teachers meeting. The College ensures strict implementation of academic calendar of the institution as well as the one prescribed by the University.

### **Teaching, Learning and Evaluation**

The admission process is fully carried by the Dept. of Higher Education under SAMS i.e., Student Academic Management System and the selection is made by a Central Body taking into consideration merit and reservation as per Govt. guidelines. Regular teachers are appointed by the State Selection Board and College Governing body under the supervision of Dept. of Higher Education and some part timers are also appointed by the College Management. So, both the teachers and students are meritorious and create a very healthy academic atmosphere in the Campus.

The learning process is not limited to class room teaching only. It is supplemented by different programmes organized by various units of the college like NSS, NCC and Red Cross as well as group discussion and seminars. The College calendar plays a very significant role as everything including the syllabus have been elaborately described in it and the teachers and students perform their academic as well as extra-curricular & co-curricular activities accordingly. Students are encouraged to participate in co-curricular activities like essay, debate, quiz, creative writing, song, dance, fine arts, alpana, mehendi etc. Teachers are encouraged to participate in refresher courses to update their knowledge of the subject.

Evaluation of the students is a continuous process and teachers adopt various methods like class tests, very similar tests, group discussion etc. Pre-tests and Test Examinations are held before the University Examinations. Students take the help of question bank to be acquainted with various types of questions.

### **Infrastructure and Learning Resources**

Infrastructure and learning resources in the college are available as per our academic requirement. The College is situated in the heart of the town on a patch of 3.95 acres of land of its own. The College has a Library, Reading room, SAMS Resource Centre, Gymnasium, Hostels for girls, Laboratories, a big open stage and one quarters for hostel superintendent etc. in the

college campus. There are sufficient numbers of class rooms which are used for teaching and seminar activities.

The College has received funds from UGC, Tribal Welfare Department, Govt. of India and Dept. of Higher Education, Govt. of Odisha for development of infrastructure like construction of library, class rooms and hostels. The College has received funds from UGC for purchase of books for library and computers for SAMS Lab.

The College library has around 9000 Text & Reference Books and it is systematically distributed to the students by the members of staff of the Library. Library plays an important role for the academic growth of the students.

However, College doesn't have an auditorium and a play ground. The College also needs more class rooms taking into account the increasing number of students.

### **Student Support and Progression**

Students are the most vital and precious assets of the institution. An educational institution cannot be imagined without students. Proper selection process for admission into Degree classes is managed by the Department of Higher Education, Govt. of Odisha under Student Academic Management System (SAMS). Merit and reservations for SC / ST /OBC /PHS as per Govt. guidelines are the only criteria for admission.

The meritorious students always get special attention by providing them different types of scholarships like Medhabruti, PMS (ST/SC/OBC), National scholarship etc. sponsored by the Govt. of Odisha & Govt. of India. The College also provides some scholarships out of interest accrued of the fixed deposit donated by some noble persons such as Mohini Sood Memorial cash prize (Rs. 1,50,000/-), Dr. Pragati Mohanty Memorial cash prize (Rs. 30,000/-) and Sri. Hari Pattnaik Cash prize (Rs. 50,000/-).

The students are encouraged to participate in different activities at the College, Inter-College, University, District, State & National level in NSS, Red Cross, NCC and Sports etc. The achievements of our students at this level are note worthy and it helps them to build their career.

The institution gives importance to the safety & security of the students as it is a women's college. There are anti-ragging & anti-harassment cell to new comers. The teachers and students maintain a very healthy & cordial relationship and enrich the life in the campus.

### **Governance, Leadership and Management**

The institution is a fully aided Non-Govt. College controlled by Dept. of Higher Education, Govt. of Odisha, but managed by Governing Body of the College of which the local MLA is the President and the Principal is the Secretary of the Governing Body. The members of teaching and non-teaching staff receiving the salary from the Govt. are governed under the principle of transfer and posting by the Dept. of Higher Education. But, the management staff

are being recruited and paid under the policy of the management by the governing body of the college. The institution functions smoothly even though there are two types of staff.

The Principal is the sole authority of the College as far as academic, accounts, co-curricular, extra-curricular activities are concerned. He takes all the decisions in consultation with all members of staff. But, the general policy of the Dept. of Higher Education, Govt. of Odisha and the College Governing Body are the basis of functioning of the College. The College has a Staff Council under the chairmanship of the Principal and it is being held time to time to take decisions in respect of academic activities. Every year, Govt. provides Common Minimum Standard (CMS) which is like a academic calendar and it helps to perform the activities of the College. The institution also conducts meeting of IQAC which is a guiding force of our performance. The faculties are encouraged to enhance their ability through seminars, refresher courses, research publications etc.

Transparency is always maintained by the members of staff and particularly by the persons in charge of account section. Every year, an internal audit is being conducted for checks and balance, even though the institution is audited by the Local Fund Audit of Govt. of Odisha.

### **Innovations and Best Practices**

**Research -** The institution has several Hons Departments which conducts some minor research work / Project work as prescribed by the University in the Traditional and Choice Based Credit System (CBCS) in the Final University & Semester Examinations, though it doesn't have a formal research centre.

**Extension:-** The College adopts some extension activities for promotion of students involvement in various social movement or activities. The following societies and committees such as NSS, YRC etc. have been formed by the institution under the leadership of programme officers. The NCC under the leadership of officer-in-charge conducts various extension activities.

### **Innovations**

The institution always manages the class room teaching with a view to enhancing the ability of the students to face the examinations. The teachers are always advised to take the help of the question bank and discuss all the previous questions, both long & short, to acquaint the students of varieties of questions. Extra classes are also arranged to have revisions to help the weaker students.

**Institutional Values:-** The institution is a women's college and gender equality is given priority as the rights of the women should be protected in the present scenario. This is the motto of the institution. Safety & Security of the women are always given priority. Seminars and workshops are organized to educate the girls of the College about the rights and responsibilities in the society.

## **Best Practices**

(a) To plant trees in the Campus and make environment free from pollution.

NSS & Red Cross wings of the College are advised to undertake tree plantation in the College Campus under the guidance of Programme Officers. The volunteers are taught about the benefit of plantation and its effects on our environment. The programme is quite successful for the last few years.

(b) To make awareness among the girls of the College to teach illiterate and dropout boys & girls of the locality.

Rajgangpur is a semi-urban area. Many people are living in slums and are below poverty line. Their children are either not admitted in the School or they are leaving the School half way through. The students of our College are educated through NSS & Red Cross to teach these illiterate and drop out students of this area and rescue these deprived children.

## **SWOC ANALYSIS**

### **STRENGTH**

1. Most peaceful and conducive academic environment.
2. The College has its own land.
3. Good hostel facilities.
4. Good library facilities.
5. Empowering students through Self defence Training Programme.
6. A very student friendly system for ST/SC/OBC students for applying PMS online.
7. SAMS Lab provides opportunities to apply online free of cost to poor students.
8. Provides Hons teaching in all the subjects.

### **WEAKNESS**

1. Inadequate human resources.
2. Poor communication skills in English of the students.
3. Shortage of funds to provide modern teaching aids to students.
4. Insufficient infrastructure facility.

### **Opportunities**

1. Steps are being taken to increase seats in BA & B. Sc.
2. Steps are being taken to open B. Com.
3. Library to be automated.
4. Computer laboratory to be developed.

### **CHALLENGES**

1. Wi-Fi campus
2. Opening of Management & Technical courses in the College.
3. Opening of Vocational courses.
4. Emphasis on career counseling
5. To motivate teachers to do research work and to attend more and more refresher courses.

Additional Information:- The institution was established in 1981 in the backward, tribal dominated area to promote higher education among poor & tribal girls. The institution has been striving to fulfill its mission with all sincerity with the help of the parents, donors, social institutions, public figures, industrial houses etc.

Conclusion- The Peer Team during their last visit to the College in January' 2010 had suggested for some improvements in the Library. So, in the mean time, steps have been taken to improve the conditions of library. Now, visit of NAAC Peer Team to the College is highly essential for assessment and accreditation as it is badly necessary for release of funds from UGC, RUSA, Odisha Higher Education Programme for Excellence and Equity (OHEPEE). So, the institution earnestly and sincerely hopes and prays for the visit of the Peer Team to the College.